GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Establishment – Finance Department – Sri Y. Sankar Rao, Assistant Secretary to Government – Casual Leave – Sanction – Permission to avail Leave Travel Concession – Orders – Issued.

FINANCE (OP.I) DEPARTMENT

G.O.RT.No. 2774 **Dated:10-11-2015**

Read the following:

1.G.O.Ms.No.226, Fin & Pln. (FW: TA) Dept., dated 21-09-1996.
2.Cir.Memo.No.11818/48/A2/TA/2001, Fin (TA) Department, dated: 07-03-2002.
3.Application, dated.05.11.2015 received from Sri Y. Sankar Rao, Assistant Secretary to Government, Finance Department.

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ORDER:

In the reference 3rd read above, Sri Y. Sankar Rao, Assistant Secretary to Government, has requested to sanction casual leave for a period of two (2) days w.e.f. 12.11.2015 to 13.11.2015 with permission to avail public holidays on 14th & 15th November, 2015 and also permit to leave the head quarters, to avail LTC to go to "Tirumala Hills" along with his wife (age: 53 yrs), and back to headquarters, during the block period of 2015-16 (anywhere in A.P.).and also requested to permit him to perform journey to and fro on his own vehicle and claim has to be restricted to eligible train fare.

2. Government after careful examination hereby sanction casual leave for a period of two (2) days w.e.f. 12.11.2015 to 13.11.2015 with permission to Sri Y. Sankar Rao, Assistant Secretary to Government avail public holidays on 14th & 15th November, 2015 and also permit to leave the head quarters, to avail LTC to go to "Tirumala Hills" along with his wife (age: 53 yrs) and back to headquarters, during the block period of 2015-16 (anywhere in A.P.). The Officer is permitted to perform the journey to and fro on his own vehicle subject to restricting the claim to the eligible train fare.

3. Necessary entries of the availment of Leave Travel Concession by the officer have been recorded in the Service Register of the individual and the fact shall be certified in the bill in which the detailed T.A. is claimed.

4. The Officer is requested to submit the detailed Travelling Allowance Bill as detailed in the reference second read above.

5. Certified that the individual has not availed Leave travel concession previously during this block period 2015-2016 (anywhere in Andhra Pradesh).

6. Finance (Claims) Department are requested to draw & credit the amount to the Officer's Bank A/c through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

HEMA MUNIVENKATAPPA
SPECIAL SECRETARY TO GOVERNMENT

To
The individual,
The Finance (Claims) Department.
Copy to:
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC's.

//FORWARDED::BY ORDER//

SECTION OFFICER